

**Main Township Supervisors Meeting**  
**March 1, 2021 7:00 pm**

**First Order of Business**

The meeting began at 7:00 p.m. with the Pledge of Allegiance.

Present for the meeting were:

Randy Rhoads, Chairman	Matthew Turowski, Solicitor
Tom Shuman, Vice Chairman	Jennifer Alexander, Police Officer
Lisa Schell, Secretary	

**Resignation of Supervisor**

Randy stated that the supervisors received a letter of resignation from Robert L. Frey on February 9, 2021. Randy made a motion to accept Mr. Frey's letter of resignation; Tom Shuman accepted the resignation under duress; all were in favor.

Randy stated that word spread about Mr. Frey's resignation, and the supervisors received two letters of interest for the open position. One was from Robert Baylor (former supervisor) and one for Clifton Orzolek (township laborer).

Randy stated that the supervisors would like to appoint Robert Baylor to fill the vacant position since Mr. Baylor previously served as a supervisor, then was elected for the position and stepped down for health reasons, which have since been resolved.

Mimi Mylin asked why they decided on Mr. Baylor and not Mr. Orzolek. Randy stated that both candidates were excellent choices, and they were selecting Mr. Baylor due to his experience. It was also considered since Mr. Orzolek just recently started to plow snow for the township.

Charlie Williams asked why the position was not advertised. Randy stated that there is no advertising requirement for the supervisors to fill a vacant position per the Second-Class Township Code. Lisa also called PSAT's (Pennsylvania State Association of Township Supervisors) and confirmed that they do not have to advertise, and the supervisors have 45 days from the date of acceptance of the resignation to fill the vacancy. Randy stated it also saves the township money for not advertising. He also stated if the public were not comfortable with filling the position tonight, they would hold off appointing someone until April's meeting.

Mimi Mylin stated that she has no issues with either candidate.

Charlie Williams stated that he did not have an issue either since it is a limited pool of candidates and when the last vacancy was advertised, only

one candidate was interested in it anyway.

Tom Shuman made a motion to appoint Robert Baylor to fill the supervisor vacancy; Randy seconded the motion; all were in favor.

Mr. Turowski swore in Robert Baylor with the Oath of Office.

Mr. Turowski stated that he will notify the County Elections office of the appointment and they will let the township know when Mr. Baylor will need to run for election of the office.

### **Minutes of Meeting**

Randy stated that this will be the last month that Lisa will be reading the monthly minutes. A draft will be posted a week prior to the monthly meeting for the public to review.

Lisa read the minutes of the February 1, 2021 meeting. Mr. Bodman noted that under the police report there were two reports of hours. Lisa stated the seconded set listed was a carryover from January and will remove them. Mr. Bodman also questioned the expiration dates under the Zoning Reorganization. Lisa stated that was how Mr. Frace's report was written, and it was not an error. She noted that some of the dates were longer terms and some members were appointed in prior years so the dates would be one year from those reorganization dates. Kim Orzolek stated that at the zoning reorganization it was noted there is still a vacancy for the alternate and she feels this should carry over each month until filled. Lisa stated that the opening has been posted to the website. Tom made a motion to accept the minutes with the correction to the police section; Bob Baylor seconded the motion.

### **Treasurer's Report**

#### **General Fund**

Previous Balance	\$211,202.31
Deposits Received	\$28,062.24
Bills Paid	-\$20,410.85
Current Balance	<u><b>\$218,853.70</b></u>

#### **Employer Tax Account Fund**

Previous Balance	\$405.04
Commonwealth of PA	\$183.87
Current Balance	<u><b>\$221.17</b></u>

#### **Special Account**

Current Balance	<b>\$200.00</b>
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**Fire Tax Account**

Previous Balance	\$19,954.70
Deposit	\$0.00
Current Balance	<u>\$19,954.70</u>

**State Account**

Previous Balance	\$153,146.06
Interest	\$29.11
Bills Paid	\$1,582.62
Current Balance	<u>\$151,592.55</u>

**Public Comment**

Mr. Bodman stated that the November minutes did not indicate that Mr. Frey left the meeting, and it should be noted since the supervisors voted on the chairlift at that meeting. Lisa stated it was added to the final minutes and the ones posted on the webpage do indicate it as well.

Mr. Bodman stated that in the past the township advertised bids for hauling and backhoe services but was not advertised this year or last year. Lisa stated that since the work did not meet the bidding thresholds to advertise, the township no longer advertises. In past years, the township has never come close to reaching the thresholds and due to the insurance liability requirements and the need to have someone available on an as needed basis, they only would receive one or two bids. Mr. Bodman suggested that a notice be posted on the webpage asking if anyone interested in providing backhoe, hauling or other equipment services contact the township office so the supervisors have names and contact information if there would be a need.

Dave Broadt thanked the supervisors for keeping the roads cleared during the recent storms.

Charlie Williams also thanked the supervisors for the good job with snowplowing and noted a lady even wrote in to 30 seconds about it.

John Lenhart thanked the supervisors for getting the grant to clear out the stream which really helped this morning with preventing flooding.

Joyce Lingosky asked if the township is looking into a price from Josh Klingerman for insurance. Lisa stated that the township will be providing him information so he can provide a quote.

**Old Business**

**Tractors**

Randy stated that the Kubota, that was just repaired for \$5,500, is now back at CH Waltz since the transmission blew up and parts that were replaced are now broke again. It has been there about two weeks and they are still waiting to hear from them. Randy noted that CH Waltz stated they will work with the township to make it right.

Randy stated that at last month's meeting they stated they were looking at getting quotes for a new tractor, but

they have not moved any further with that at this time due to the Kubota issues. Randy stated they are not sure what they are going to do right now so they are getting quotes for a new and used tractors. They will use what they have thru the summer.

Randy also stated that the white Ford truck is down. Ferro's took a look at it and cannot fix. They think it is an electrical issue. Randy is going to have the truck towed to Sunbury Motors for the repairs.

### **Basement Lights**

Randy stated that no more work has been done on the basement lights due to the manpower needed for snow removal.

### **Chairlift**

Tom stated some work was started for the project. The contractor ripped out some tiles in the bathrooms and they will be checked for asbestos, which is required by the federal government. The doors are not in yet and should be shipped this week. Tom also stated that the chairlift is also backordered.

### **New Business**

#### **Secretary Wages**

Randy stated that they would like to change the secretary from an hourly position to a salary position. Randy stated that it is just too hard to document all her time since it is difficult to record time for getting the mail every day, running to Staples, answering a call, or answering emails. He spoke with other townships in our area and that is how they pay their secretaries as well. He stated that they looked at the last five years of her pay and took into consideration her experience and feel that \$15,000 is what she should be paid which is in line with the PSAT's wages from the yearly salary surveys for part-time positions in comparable townships.

Tom stated that he did not have an issue with the salary but was just concerned if there was a shift in duties where more time is needed from her, how do the compensate for that. Randy stated she would need to communicate that to the supervisors. Also, they can re-evaluate the salary each year.

Tom made a motion to set the secretary wages for 2021 at \$15,000; Bob Baylor seconded the motion; all were in favor.

#### **Sewage Officer Report**

Lisa stated no report was received for the month.

#### **Zoning/Construction Report**

Lisa stated no report was received for the month.

#### **Police Report**

Jennifer read the police activity for the month of February:

Total Hours – 160.5  
Miles Driven– 463  
Non-Traffic Citations – 0  
Traffic Citations – 3

Criminal Incidents – 0  
Incidents - 40

The police department has received their new firearms and are waiting to get qualified.

Jennifer stated the department received a clean state police audit.

Jennifer also noted that they received the mobile radios and computer for the police car and the installer needs to come back since they need to determine what device will need to be installed to get better reception since signals drop off due to the distance of the cell towers from Mainville.

Bobby made a motion to accept the police reports; Tom seconded the motion.

With no further business to discuss, Tom made a motion to adjourn the meeting at 7:45 pm; Bobby seconded the motion.

Respectfully submitted,

Lisa Schell  
Secretary